**SVEUČILIŠNA KNJIŽNICA U SPLITU**

**PODNOSITELJ:**

 ( služba, osobno)

# ZAHTJEV ZA NABAVU

## ROBA, USLUGA I RADOVA

|  |  |  |  |  |  |
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|  | **NAZIV****roba, usluga, radova** | **jed. cijena** | **količina** | **Cijena bez PDV-a** **u kn**  | **Cijena sa PDV-om u kn**  |
| 1. |  |  |  |  |  |
| 2. |  |  |  |  |  |
| 3. |  |  |  |  |  |
| 4. |  |  |  |  |  |
| 5. |  |  |  |  |  |
|  **Sveukupno :**  |  |  |

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| **Prijedlog dobavljača (po mogućnosti)\*:** *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Prilog ponuda/predračun: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* |

\*Upisati podatke dobavljača (Naziv tvrtke, kontakt e-mail, telefon)

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| Napomena za plaćanje unaprijed :*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Odobreno : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* |

( Ime , prezime i potpis odgovorne osobe )

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| Ime, prezime i potpis podnositelja zahtjeva\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Split, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ datum | Voditelj odjela službe\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Split, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ datum  |
|  |  |

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| **Služba za financije, računovodstvo i nabavu**Pozicija (konto) financijskog plana: *\_\_\_\_\_\_\_\_\_\_\_\_\_\_*  | Stručni savjetnik za poslove nabave \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *Napomena: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* |

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|  |  |
| **a) zahtjev odobren** | **b) zahtjev djelomično odobren**  | **c) zahtjev nije odobren** |
| *Obrazloženje: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*  |

 Split, \_\_\_\_\_\_\_\_\_\_\_\_ Ravnatelj/ica / druga ovlaštena osoba: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_